

Board of Fire Commissioners

Gloucester Township Fire District Six
1946 Williamstown Road
Erial, NJ 08081
(856) 435-0700

<i>Chairman</i> George L Brown	<i>Vice Chairman</i> Brian Robinson	<i>Treasurer</i> Steven M. Funkhouser	<i>Secretary</i> George W. Flinn	<i>Commissioner</i> Derek Grier
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MINUTES FOR REGULAR MEETING **November 16, 2023**

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

CALL TO ORDER

Public meeting call to order at 18:40 hours.

FLAG SALUTE

ROLL CALL

GRIER	PRESENT
ROBINSON	PRESENT
FLINN	PRESENT
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Deputy Chief Kramer, Administrative Clerk Evans.

SUSPENSION OF REGULAR AGENDA

Motion by Commissioner Flinn, seconded by Commissioner Robinson to suspend the normal agenda to swear in a new officer.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Captain Derek Kramer was ceremoniously sworn in by Chief Brown. Captain Kramer was promoted from the rank of Deputy Chief.

Motion by Commissioner Flinn, seconded by Commissioner Grier to return to the regularly scheduled meeting.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

PRESENTATION OF MINUTES

Motion by Commissioner Flinn, seconded by Commissioner Funkhouser to accept the previous month's Regular Meeting Minutes with corrected Treasurer's Report.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

CORRESPONDENCE

All has been distributed and is on file.

COMMITTEE REPORTS

COMMISSIONER BROWN

Budget: Budget calendar has been distributed and the meeting is scheduled for December 14th.

Computer Services: Not much progress, just received the passwords for the router.

IAFF Contracts: Have been making progress.

COMMISSIONER ROBINSON

Thank everyone who attended opening of the new WAWA.

Parking Lot: Spoke with Public Works about making signs.

COMMISSIONER FUNKHOUSER

Balance of comments are covered in Chief's Report.

Roof meeting on November 21st at 10AM to cover the bid process, CES will be here.

Awaiting vendor to fix broken glass on door in Engine Bay leading to the bunk room.

COMMISSIONER FLINN

Need to go into closed session to discuss Insurance. Nothing to report.

COMMISSIONER GRIER

Defer to the Chief's Report. Congratulations to the Firefighters that joined instructor level classes.

FIRE CHIEF/ADMINISTRATOR'S REPORT

Fire Chief Brown presented the Fire Chief/Administrator's Report. The complete report is on file.

Motion by Commissioner Flinn to approve the Chief's Report. Motion seconded by Commissioner Robinson.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

TREASURER'S REPORT

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$2,868,135.73. Payroll account balance was \$45,354.89. Bills attached for approval totaled \$73,220.64. Total amount for approval is \$73,220.64.

Motion made by Commissioner Grier to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Flinn. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

RESOLUTIONS

R: 29-23: *Resolution for the 2021 Audit*

R: 30-23: *Resolution approving employee health care benefit waiver reimbursement: Adam Craig*

R: 31-23: *Resolution approving employee health care benefit waiver reimbursement: Renee Evans*

R: 32-23: *Resolution approving employee health care benefit waiver reimbursement: Jason Stott*

Motion made by Commissioner Flinn, second by Commissioner Funkhouser to accept the Resolution.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHouser	YEA
BROWN	YEA

OLD BUSINESS

For 2021 audit, the audit has been completed.

As for the UPS we are still trying to get a replacement.

NEW BUSINESS--NONE

PUBLIC COMMENT--NONE

Motion made by Commissioner Flinn to enter Closed Session. Motion seconded by Commissioner Grier at 18:57 hours.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHouser	YEA
BROWN	YEA

RETURN TO PUBLIC SESSION--19:20 HOURS

ROLL CALL OF COMMISSIONERS PRESENT

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

During closed the Board discussed two matters involving insurance.

First item involves the JIFF:

Motion made to exit the JIFF, made by Commissioner Flinn, seconded by Commissioner Funkhouser.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Second item is to go out to bid for insurance quotes:

Motion made to go out for bid for insurance effective January 1st, made by Commissioner Flinn, seconded by Commissioner Grier.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Motion by Commissioner Flinn and seconded by Commissioner Funkhouser to adjourn meeting at 19:22 hours. Motion Carried.