

# Board of Fire Commissioners

Gloucester Township Fire District Six  
1946 Williamstown Road  
Erial, NJ 08081  
(856) 435-0700

<i>Chairman</i> George L Brown	<i>Vice Chairman</i> Brian Robinson	<i>Treasurer</i> Steven M. Funkhouser	<i>Secretary</i> George W. Flinn	<i>Commissioner</i> Derek Grier
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## MINUTES FOR REGULAR MEETING January 18, 2024

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

### CALL TO ORDER

Public meeting call to order at 18:38 hours.

### FLAG SALUTE

### ROLL CALL

GRIER	PRESENT
ROBINSON	PRESENT
FLINN	PRESENT
FUNKHOUSER	EXCUSED
BROWN	PRESENT

Also present: Chief Brown, Solicitor Carlamere, Administrative Clerk Evans.

### PRESENTATION OF MINUTES

Motion by Commissioner Flinn, seconded by Commissioner Grier to accept the previous month's Meeting Minutes.

### ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

### CORRESPONDENCE

All has been distributed and is on file.

### **TREASURER'S REPORT**

Chief Brown read the Treasurer's Report into the record; the opening balance in the general account was \$3,102,017.02. Payroll account balance was \$24,783.84. Bills attached for approval totaled \$59,356.56. Total amount for approval is \$59,356.56.

Motion made by Commissioner Flinn to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Grier. Motion carried.

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

### **COMMITTEE REPORTS**

#### **COMMISSIONER BROWN**

Budget: 2<sup>nd</sup> Reading of the Budget. The total amount of the budget is \$2,088,342.58. The amount to be raised by taxation is \$1,788,690.30.

Motion to approve the budget made by Commissioner Flinn. Motion seconded by Commissioner Robinson. Motion carried.

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

For the roof issue we will need to go to closed session because the number that came in exceeds the budget. Solicitor Carlamere explains the bid process and how continue through the process if we reject all bids. We must first wait until the bid analysis comes through before we reject all bids and go out for a rebid. We can go out to rebid twice before we can negotiate the price of the roof down. If we still cannot afford the roof project we can explore the option to use Fund Balance with guidance of the DCA.

Motion to request a rebid on the roof project once we receive the analysis since all bids are over our budgeted total project cost made by Commissioner Flinn. Motion seconded by Commissioner Grier. Motion carried.

## **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

Computer services: Wireless fully functional, the LAN problems have been resolved, not only did we lose the UPS we also lost the router that got fixed and tested. Only thing left for the phones is an issue about whether or not the phones have to be on the computer network, waiting on Verizon response. Waiting for Verizon to flip a switch on the phones.

Two volunteers are starting Fire 1, Lugo and Haire.

### **COMMISSIONER ROBINSON**

Closed session briefly to discuss contracts.

### **COMMISSIONER FUNKHOUSER**

No report.

### **COMMISSIONER FLINN**

Workers' Comp: We were enrolled January 1<sup>st</sup> with a new company for a \$3,700 savings but we are not committed to for any length of time and can look at other providers.

Commissioner Brown: Two points in this category, first a District close to us their cyber insurance through the JIFF was an additional \$30,000 for 2024. I'm certain that will be up in the \$60,000 range come next year. Number two is the sign, which is in this category. The new wireless network that is in place now is feeding the sign and we are no longer using an extender that has caused the problems in the past.

### **COMMISSIONER GRIER**

Nothing to report.

## **FIRE CHIEF/ADMINISTRATOR'S REPORT**

Fire Chief Brown presented the Fire Chief/Administrator's Report. The complete report is on file.

Motion made by Commissioner Flinn, second by Commissioner Robinson to accept the Chief's Report.

**ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

**SOLICITOR REPORT**

Nothing to report.

**RESOLUTIONS**

R: 01-24: *Resolution Regarding Procedures for the Adoption of the Fire District Budget*  
R: 02-24: *2024 Adopted Budget Resolution*

Motion made by Commissioner Grier, second by Commissioner Flinn to accept the Resolutions.

**ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

**NEW BUSINESS- NONE**

**PUBLIC COMMENT--NONE**

*Motion made by Commissioner Flinn to enter Closed Session. Motion seconded by Commissioner Robinson at 19:06 hours.*

**ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA

FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

## **RETURN TO PUBLIC SESSION--19:15 HOURS**

*Motion made by Commissioner Flinn to come out of Closed Session. Motion seconded by Commissioner Robinson at 19:15 hours.*

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

**While in closed session we discussed the current status of the IAFF contract.**

*Motion made to approve the contract with the IAFF as long as the language issues and the one issue they had is settled by Chief Brown and Commissioner Robinson, made by Commissioner Flinn, seconded by Commissioner Robinson. Clearly stating that the one issue that is regarding medical benefits upon retirement is not approved by the board.*

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	N/A
BROWN	YEA

*Motion by Commissioner Flinn and seconded by Commissioner Grier to adjourn meeting at 20:18 hours. Motion Carried.*