

Board of Fire Commissioners

Gloucester Township Fire District Six
1946 Williamstown Road
Erial, NJ 08081
(856) 435-0700

<i>Chairman</i> George L Brown	<i>Vice Chairman</i> Brian Robinson	<i>Treasurer</i> Steven M. Funkhouser	<i>Secretary</i> George W. Flinn	<i>Commissioner</i> Derek Grier
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MINUTES FOR REGULAR MEETING October 24, 2024

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

CALL TO ORDER

Public meeting call to order at 18:30 hours.

FLAG SALUTE

ROLL CALL

GRIER	PRESENT
ROBINSON	EXCUSED
FLINN	PRESENT
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Administrative Clerk Evans

PRESENTATION OF MINUTES

Motion made by Commissioner Grier, seconded by Commissioner Flinn to accept the previous month's Meeting Minutes.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

CORRESPONDENCE

All has been distributed and is on file.

TREASURER'S REPORT

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$3,249,554.06. Payroll account balance was \$33,118.27. Bills attached for approval totaled \$155,752.62. Total amount for approval is \$155,752.62.

Motion made by Commissioner Flinn to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Grier. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

COMMITTEE REPORTS

COMMISSIONER BROWN

Nothing to report

Volunteer Liaison: No new members

COMMISSIONER ROBINSON

N/A

COMMISSIONER FUNKHOUSER

Defer to the Chief's Report.

Heating company came out. A new company came out to check the unit and one unit had wires cut and the gas shut off and I do not know why. Got rid of the previous company.

We are looking for a company to come out to clean the floors and carpet.

COMMISSIONER FLINN

Nothing to report.

COMMISSIONER GRIER

Defer to the Chief's Report

FIRE CHIEF/ADMINISTRATOR'S REPORT

Report has been submitted.

Congratulations to Deputy Chief Kramer on his retirement from the Police Department. As a result of his retirement, he will need to take a 30 day separation from our organization. He will return December 1st.

The VFIS meeting went well. No major comments on our policy and procedures and a minor change to driver training.

We will need to pass a Resolution for an outstanding audit item from 2023. Firefighter Zizzamia went to training out of state and when he checked in they had a problem charging the company card so he supplied his personal card and we reimbursed him for the charge. The district card was charged, and his card was refunded, so we need to recoup the funds that he was reimbursed. We will take the funds from his October and November Stipend payments.

We had our first problem with the new CAD system today and the staff was advised to keep their pagers on them as the mobile alerting is not working properly. The county switched to the new CAD system without doing the work needed for it. Alerting system is not properly notifying of incidents. Draft a letter from the solicitor to the county to put them on notice. They are hoping that the issues are resolved by some time in December.

Spoke with a representative for Shenandoah and the Four Seasons to plan a community meeting in the month of November.

Joint duty officer program to ensure a chief officer respond. There should be something in the shared services agreement and if there is not there should be a amendment to the agreement to include this. It is covered in the agreement

The roof is scheduled to start in December. It has to be completed in 60 days according to the contract.

Motion made by Commissioner Funkhouser, seconded by Commissioner Grier to accept the Chiefs Report. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

SOLICITOR REPORT

Nothing to report.

RESOLUTIONS

R-32-24 Resolution of the Board of Fire Commissioners to establish compensation for the members of the Board

Motion made by Commissioner Flinn, seconded by Commissioner Flinn to accept the Resolution for compensation for the Board. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

R-33-24 Resolution to Recoup the Money from the 2023 Audit

Motion made by Commissioner Flinn, seconded by Commissioner Grier to accept the Resolution to recoup the money from Firefighter Zizzamia. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Motion made by Commissioner Flinn to enter Closed Session. Motion seconded by Commissioner Funkhouser at 18:59 hours.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

RETURN TO PUBLIC SESSION—19:12 HOURS

Motion made by Commissioner Flinn to come out of Closed Session. Motion seconded by Commissioner Funkhouser at 19:11 hours.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA

FUNKHOUSER	YEA
BROWN	YEA

OLD BUSINESS-NONE

NEW BUSINESS-NONE

PUBLIC COMMENT-NONE

Motion by Commissioner Funkhouser and seconded by Commissioner Grier to adjourn meeting at 19:12 hours. Motion Carried.