

Board of Fire Commissioners

Gloucester Township Fire District Six
1946 Williamstown Road
Erial, NJ 08081
(856) 435-0700

<i>Chairman</i>	<i>Vice Chairman</i>	<i>Treasurer</i>	<i>Secretary</i>	<i>Commissioner</i>
George L Brown	Brian Robinson	Steven M. Funkhouser	George W. Flinn	Derek Grier

MINUTES FOR REGULAR MEETING **February 22, 2024**

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

CALL TO ORDER

Public meeting call to order at 18:30 hours.

FLAG SALUTE

ROLL CALL

GRIER	PRESENT
ROBINSON	PRESENT
FLINN	PRESENT
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Solicitor Carlamere, Administrative Clerk Evans.

PRESENTATION OF MINUTES

Motion made by Commissioner Robinson, seconded by Commissioner Flinn to accept the previous month's Meeting Minutes.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

CORRESPONDENCE

All has been distributed and is on file.

TREASURER'S REPORT

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$2,989,788.44. Payroll account balance was \$43,864.17. Bills attached for approval totaled \$65,476.15. Total amount for approval is \$65,476.15.

Motion made by Commissioner Robinson to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Grier. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

COMMITTEE REPORTS

COMMISSIONER BROWN

Computer and Telephone: Turn on date for the new phone system will be March 4th. Commissioner Grier wanted us to have a new UPS in place before the new turn on, however there is a shortage of UPS equipment, and it will not be available until April 15th. There is a larger unit that is available for an additional cost of about \$2,000, which could also be used for a new FOB system and video cameras if that is still in the plan for this year. I would like the boards' approval on the purchase of the larger UPS that will cover the FOB system and cameras in addition to what we have in place for the server and the computer room.

Motion to approve the purchase of the larger UPS made by Commissioner Flinn. Motion seconded by Commissioner Robinson. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

We will discuss the IAFF contract in closed.

COMMISSIONER ROBINSON

Closed session briefly to discuss contracts.

COMMISSIONER FUNKHOUSER

Building: Defer to the Chief's report in regards to the roof. Commissioner Brown made a point of clarity that there is an additional fee of about \$2,700 for the rebid of the roof project.

COMMISSIONER FLINN

Nothing to report.

COMMISSIONER GRIER

Nothing to report.

FIRE CHIEF/ADMINISTRATOR'S REPORT

Ice Machine: Estimate we received for the ice machine and installation was \$7,600. We are going to do more work to try and get that number down.

Generator: Last week the utility work caused an outage, which we were aware was going to take place. We reinstituted once a month generator checks, but there are two month of check sheets that have been misfiled. We are trying to locate them, but in the one prior check the amount of coolant was not written on the check sheet. The generator failed to stay on during the power outage last week because it had no coolant. Genserve was called out to fix it.

Fire Chief Brown presented the Fire Chief/Administrator's Report. The complete report is on file.

Motion made by Commissioner Robinson, second by Commissioner Flinn to accept the Chief's Report.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

SOLICITOR REPORT

Nothing to report.

RESOLUTIONS

R: 05-24: *Resolution to set the schedule of Board Meeting Dates and Times for the year 2024 and initial 2025 year.*

R: 06-24: *Resolution to adopt the Cash Management Plan for GTFD 6, fiscal year 2024*

R: 07-24: *Resolution to Appoint Accountant*

R: 08-24: *Resolution to Appoint Auditor*

R: 09-24: *Resolution to Appoint Bank to which deposit of Funds and Paper for Legal Notices*

R: 10-24: *Resolution to Appoint Dental Care Provider*

R: 11-24: *Resolution to Appoint Medical Provider*

R: 12-24: *Resolution to Award State Contracts*

NEW BUSINESS

The Board would like to seek a replacement for the Solicitor for the new year, proposing Commissioner Brown and Commissioner Robinson to take the lead.

Motion to seek a new solicitor made by Commissioner Funkhouser, second by Commissioner Grier.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

PUBLIC COMMENT—NONE

Special thanks to all personnel working so hard to get this place cleaned up and organized.

Motion made by Commissioner Robinson to enter Closed Session. Motion seconded by Commissioner Flinn at 18:44 hours.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

RETURN TO PUBLIC SESSION--19:37 HOURS

Motion made by Commissioner Flinn to come out of Closed Session. Motion seconded by Commissioner Robinson at 19:37 hours.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

While in closed session we first discussed the current status of the IAFF contract.

Motion made to approve the contract with the IAFF with the two small language changes effective January 1st, made by Commissioner Robinson, seconded by Commissioner Flinn.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

The second item that was discussed was the promotion of a Captain.

Motion made to promote Adam Craig to Captain effective March 28th, made by Commissioner Robinson, seconded by Commissioner Funkhouser.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Resolutions

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Motion made by Commissioner Funkhouser, second by Commissioner Robinson to accept the Resolutions.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Motion by Commissioner Robinson and seconded by Commissioner Funkhouser to adjourn meeting at 19:40 hours. Motion Carried.