

# **Board of Fire Commissioners**

Gloucester Township Fire District Six  
1946 Williamstown Road  
Erial, NJ 08081  
(856) 435-0700

<i>Chairman</i>	<i>Vice Chairman</i>	<i>Treasurer</i>	<i>Secretary</i>	<i>Commissioner</i>
George L Brown	Brian Robinson	Steven M. Funkhouser	George W. Flinn	Derek Grier

## **MINUTES FOR REGULAR MEETING** **July 25, 2024**

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

### **CALL TO ORDER**

Public meeting call to order at 18:32 hours.

### **FLAG SALUTE**

### **ROLL CALL**

GRIER	PRESENT
ROBINSON	PRESENT
FLINN	PRESENT
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Administrative Clerk Evans

### **SUSPENSION OF REGULAR AGENDA**

Firefighter Buchhofer was ceremoniously sworn in by Chief Brown. Firefighter Buchhofer was promoted from the rank of Battalion Chief.

Motion by Commissioner Funkhouser, seconded by Commissioner Flinn to return to the regularly scheduled meeting at 18:37.

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

### **PRESENTATION OF MINUTES**

Motion made by Commissioner Robinson, seconded by Commissioner Grier to accept the previous month's Meeting Minutes.

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

### **CORRESPONDENCE**

All has been distributed and is on file.

### **TREASURER'S REPORT**

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$3,205,144.75. Payroll account balance was \$37,503.38. Bills attached for approval totaled \$122,695.66. Total amount for approval is \$122,695.66.

Motion made by Commissioner Flinn to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Robinson. Motion carried.

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

### **COMMITTEE REPORTS**

#### **COMMISSIONER BROWN**

Fire Prevention: Nothing yet.

Legal Liaison: Nothing; Mr. Solicitor Carmen Saginario is on vacation.

Liaison to the Fire Company: Alexander Haire and Eugene Lugo passed all practical and written skills

Computer Services: Everything except for one part is in that room and we are ready to test. There is a test plan for this weekend; we are just waiting on that last part. After that we will be ready for the next project.

#### **COMMISSIONER ROBINSON**

Defer to the Chief's Report

**COMMISSIONER FUNKHOUSER**

Defer to the Chief's Report

**COMMISSIONER FLINN**

Need to discuss in closed session.

Sign: Update is in the Chief's Report. Chief will start to get quotes for the electronic sign. The signs for the parking lot are discussed in the Chief's Report. We want to make sure that we have a tow company that only tows when contacted. The signs will cost \$1,575; we can deal with this next meeting.

**COMMISSIONER GRIER**

Defer to the Chief's Report

**FIRE CHIEF/ADMINISTRATOR'S REPORT**

Report has been submitted.

We did pass a Resolution in 2023 to apply for the grant. We originally applied for \$75,000 which was in that resolution, but there is an additional \$15,000 awarded bringing our grant total to \$90,000. So we need to pass a new resolution for the \$90,000 grant amount and accepting the grant terms.

Motion made by Commissioner Flinn, second by Commissioner Grier to pass the Resolution for the grant. Motion carried.

**ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

The second item requiring a Board Resolution is the approval of the contract for the Employee Assistance Program.

Motion made by Commissioner Grier, second by Commissioner Robinson to pass the Resolution for the approval of the EAP. Motion carried.

**ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA

FUNKHOUSER	YEA
BROWN	YEA

The third item requiring a Board Resolution is the approval of the sale of the old ice machine through gov sale.

Motion made by Commissioner Robinson, second by Commissioner Funkhouser to pass the Resolution for the approval of the sale of the ice machine. Motion carried.

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Motion made by Commissioner Flinn, seconded by Commissioner Funkhouser to accept the Chiefs Report. Motion carried.

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

### **RESOLUTIONS**

Discussed above.

### **OLD BUSINESS-NONE**

### **NEW BUSINESS**

Interstate Waste will be increasing by \$40 a month.

New Volunteer brochure thanks to Captain Schoonmaker and Firefighter Zizzamia

### **PUBLIC COMMENT—NONE**

*Motion made by Commissioner Flinn to enter Closed Session. Motion seconded by Commissioner Funkhouser at 18:52 hours.*

### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

#### **RETURN TO PUBLIC SESSION—19:16 HOURS**

*Motion made by Commissioner Flinn to come out of Closed Session. Motion seconded by Commissioner Funkhouser at 19:16 hours.*

#### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**While in closed session we discussed the final details of the roofing contract. We are awarding the roof project to Boardwalk Construction LLC not to exceed the amount of \$372,480.00**

*Motion made to award the roof contract to Boardwalk Construction LLC not to exceed the amount of \$372,480, made by Commissioner Flinn, seconded by Commissioner Funkhouser. Motion carried.*

#### **ROLL CALL VOTE**

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

*Motion by Commissioner Flinn and seconded by Commissioner Robinson to adjourn meeting at 19:18 hours. Motion Carried.*