

Board of Fire Commissioners

Gloucester Township Fire District Six
1946 Williamstown Road
Erial, NJ 08081
(856) 435-0700

<i>Chairman</i> George L Brown	<i>Vice Chairman</i> Brian Robinson	<i>Treasurer</i> Steven M. Funkhouser	<i>Secretary</i> George W. Flinn	<i>Commissioner</i> Derek Grier
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MINUTES FOR REGULAR MEETING August 22, 2024

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

CALL TO ORDER

Public meeting call to order at 18:32 hours.

FLAG SALUTE

ROLL CALL

GRIER	PRESENT
ROBINSON	EXCUSED
FLINN	EXCUSED
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Administrative Clerk Evans

PRESENTATION OF MINUTES

Motion made by Commissioner Funkhouser, seconded by Commissioner Grier to accept the previous month's Meeting Minutes.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	N/A
FUNKHOUSER	YEA
BROWN	YEA

CORRESPONDENCE

All has been distributed and is on file.

TREASURER'S REPORT

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$3,105,310.84. Payroll account balance was \$42,248.01. Bills attached for approval totaled \$88,741.20. Total amount for approval is \$88,741.20.

Motion made by Commissioner Funkhouser to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Grier. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	N/A
FUNKHOUSER	YEA
BROWN	YEA

COMMITTEE REPORTS

COMMISSIONER BROWN

Computer Services: The testing of the UPS was completed last week, so that project is closed. The test was fine.

Fire Prevention: Chief's report.

Legal Liaison: Nothing; Mr. Solicitor Carmen Saginario is out sick.

COMMISSIONER ROBINSON

Excused

COMMISSIONER FUNKHOUSER

Defer to the Chief's Report

COMMISSIONER FLINN

Excused

Sign: The physical sign should have been completed this week, so we will now need to call and schedule installation.

COMMISSIONER GRIER

Defer to the Chief's Report

We did order some new equipment, which was a little costly but necessary.

FIRE CHIEF/ADMINISTRATOR'S REPORT

Report has been submitted.

We do have an outstanding bill for CES for services rendered. I will reach out to see what the services were and if they were services prior to the termination of the agreement I will recommend payment.

HVAC: Unit above the commission office is running nonstop and the only way to stop it from running is by switching the breaker. The vendor was out yesterday for two hours just to look at it and charged us \$270 and their estimated repairs for it is at \$1,400. This vendor is AM Botte and we do have a maintenance contract with them. Their prices are rather high; and every time they come out there seems to be an issue. I will look around and get other prices from other companies for a new vendor.

The district needs to pass a Resolution for a Budget Amendment because of the grant that we received.

Fire District # 2 has a new Fire Investigator, so they reached out to see if we need to revise the shared services agreement. I think we will need to approve by resolution any Fire Investigator coming into our district to complete investigations. We will table this until next meeting.

We had to create a Corrective Action Plan to fix findings found in the 2022 Audit regarding the Bureau of Fire Prevention, which was emailed out to all the commissioners. We need to pass a Resolution to adopt this corrective action plan.

Motion made by Commissioner Funkhouser, second by Commissioner Grier to pass the Resolution for the Corrective Action Plan. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	N/A
FUNKHOUSER	YEA
BROWN	YEA

Joint meeting document distributed through email for a meeting scheduled in September with District 4. We need a Resolution so that we can talk to District 4 about consolidation for a period of up to one year.

Motion made by Commissioner Funkhouser, second by Commissioner Grier to pass the Resolution so that we can talk to District4 about consolidation. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	N/A
FUNKHOUSER	YEA
BROWN	YEA

We need a Resolution authorizing a change to the budget to include the \$75,000 that we received from the grant, so that we can spend the money in 2024.

Motion made by Commissioner Funkhouser, second by Commissioner Grier to pass the Resolution to amend the Budget to include the grant money. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	N/A
FUNKHOUSER	YEA
BROWN	YEA

Motion made by Commissioner Funkhouser, seconded by Commissioner Grier to accept the Chiefs Report. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	N/A
FUNKHOUSER	YEA
BROWN	YEA

RESOLUTIONS

Discussed above.

OLD BUSINESS-NONE

NEW BUSINESS-NONE

PUBLIC COMMENT

Sal Pizzo of Pine Hill Fire Department wanted to have a discussion with the Board about future plans, but was instructed to go to his board first and come back with more information.

Motion by Commissioner Grier and seconded by Commissioner Funkhouser to adjourn meeting at 18:59 hours. Motion Carried.