

Board of Fire Commissioners

Gloucester Township Fire District Six
1946 Williamstown Road
Erial, NJ 08081
(856) 435-0700

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|-----------------|----------------------|-------------------------|------------------|---------------------|
| <i>Chairman</i> | <i>Vice Chairman</i> | <i>Treasurer</i> | <i>Secretary</i> | <i>Commissioner</i> |
| George L Brown | Brian Robinson | Steven M. Funkhouser | George W. Flinn | Derek Grier |

MINUTES FOR REGULAR MEETING **January 16, 2025**

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

CALL TO ORDER

Public meeting call to order at 18:36 hours.

FLAG SALUTE

ROLL CALL

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| GRIER | PRESENT |
| ROBINSON | PRESENT |
| FLINN | EXCUSED |
| FUNKHOUSER | PRESENT |
| BROWN | PRESENT |

Also present: Chief Brown, Administrative Clerk Evans

SUSPENSION OF REGULAR AGENDA TO SWEAR IN HAIRE AND LUGO

Firefighter Haire and Firefighter Lugo was ceremoniously sworn in by Chief Brown.

Motion made by Commissioner Robinson to take a brief recess. Motion seconded by Commissioner Grier.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

Motion by Commissioner Funkhouser, seconded by Commissioner Flinn to return to the regularly scheduled meeting at 18:58.

ROLL CALL

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| GRIER | PRESENT |
| ROBINSON | PRESENT |
| FLINN | EXCUSED |
| FUNKHOUSER | PRESENT |
| BROWN | PRESENT |

CORRESPONDENCE

All has been distributed and is on file.

PRESENTATION OF MINUTES

Motion made by Commissioner Funkhouser, seconded by Commissioner Robinson to accept the previous month's Meeting Minutes.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

TREASURER'S REPORT

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$3,338,466.13. Payroll account balance was \$35,309.11. Bills attached for approval totaled \$124,683.12. Total amount for approval is \$124,683.12.

Motion made by Commissioner Robinson to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Grier. Motion carried.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

COMMITTEE REPORTS

COMMISSIONER BROWN

Budget: There was an amendment made to the 2025 Budget to cover the interlocal agreement, professional services, and increase the amount of overtime. All changes are to cover our staffing so that our district is covered 24/7 after the termination of the shared services agreement. We could not negotiate a new shared services agreement with District 5 for a reasonable price, so we had to make the changes to get our district the coverage we need.

Mr. Polidora asked if this year's budget will include the additional fees to cover the shared services agreement? Commissioner Brown responded saying, no we included the hiring of additional staff to cover our district in the budget so that we will be able to staff on our own without the shared services agreement. We are in the process of hiring two additional full-time firefighters and part-time firefighters so that we can supply 24/7 coverage to our district on our own. The last three years we have been cutting costs and saving money through out each year because we knew that we would eventually need to supply our own coverage.

Mr. Polidora also asked if the shared services agreement could be forced on us and cost the taxpayers more? As long as we have our own mutual aid, they cannot force us into a shared services agreement.

COMMISSIONER ROBINSON

Defer to the Chief's Report. Request closed session for personnel.

COMMISSIONER FUNKHOUSER

Defer to the Chief's Report.

COMMISSIONER FLINN

Nothing to report.

COMMISSIONER GRIER

Defer to the Chief's Report

FIRE CHIEF/ADMINISTRATOR'S REPORT

Report has been submitted.

We had our first Wi-Fi outage yesterday and we were back up and running in 7 minutes.

Fire Official had a minor procedure so he was not able to attend tonight, and he will be back next week.

Back on December 11th a previous member of ours passed away and I would just like a moment of silence to honor him.

Commissioner Grier this is for you, with our projected cost of the new utility being well under what was budgeted. We budgeted \$150,000 for that truck and are projected around \$100,000.

Thanks to the Battalion Chief for getting quotes for a new electronic sign for out front, which is included in the 2025 Budget. We projected about \$25,000 for that project and the first quote came a little under that.

Commissioner Funkhouser we received a new contract for maintenance of the generator through Genserve. There is an increase in costs of \$25 for the year. I am asking the board to approve it.

We are looking into hosting a level 2 firefighter course here for our personnel. We are also looking to do more in-house training. We have been in contact with a third-party vendor to do EMT training.

Motion made by Commissioner Robinson, seconded by Commissioner Grier to accept the Chiefs Report. Motion carried.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

SOLICITOR REPORT

Nothing to report.

RESOLUTIONS

We have four resolutions tonight:

R-1-25: RESOLUTION REGARDING PROCEDURES FOR THE ADOPTION OF THE FIRE DISTRICT BUDGET

R-2-25: RESOLUTION TO AMEND THE 2025 BUDGET

R-3-25: RESOLUTION TO ADOPT THE 2025 BUDGET

R-4-25: RESOLUTION APPROVING THE 2023 AUDIT

Motion made by Commissioner Grier, seconded by Commissioner Robinson to accept the Resolutions. Motion carried.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

OLD BUSINESS-NONE

NEW BUSINESS-NONE

We will need a resolution to approve the contract with Genserve that starts February 1, 2025, for \$485.

Motion made by Commissioner Robinson, seconded by Commissioner Grier to accept the Resolution. Motion carried.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

PUBLIC COMMENT

Motion made by Commissioner Robinson to enter Closed Session. Motion seconded by Commissioner Funkhouser at 19:34 hours.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

RETURN TO PUBLIC SESSION—20:06 HOURS

Motion made by Commissioner Robinson to come out of Closed Session. Motion seconded by Commissioner Grier at 20:06 hours.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

During the closed session we discussed one issue that needs a vote.

Motion made by Commissioner Robinson to increase the part time firefighters hourly rate to \$25 an hour. Motion seconded by Commissioner Funkhouser.

ROLL CALL VOTE

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| GRIER | YEA |
| ROBINSON | YEA |
| FLINN | N/A |
| FUNKHOUSER | YEA |
| BROWN | YEA |

Motion by Commissioner Robinson and seconded by Commissioner Grier to adjourn meeting at 20:10 hours. Motion Carried.