

# **Board of Fire Commissioners**

Gloucester Township Fire District Six  
1946 Williamstown Road  
Erial, NJ 08081  
(856) 435-0700

<i>Chairman</i>	<i>Vice Chairman</i>	<i>Treasurer</i>	<i>Secretary</i>	<i>Commissioner</i>
George L Brown	Brian Robinson	Steven M. Funkhouser	George W. Flinn	James Haines

## **MINUTES FOR REGULAR MEETING** **December 11, 2025**

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

### **CALL TO ORDER**

Public meeting call to order at 18:32 hours.

### **FLAG SALUTE**

### **ROLL CALL**

HAINES	PRESENT
ROBINSON	EXCUSED
FLINN	PRESENT
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Administrative Clerk Evans

### **SUSPENSION OF REGULAR AGENDA: FIRST READING OF THE BUDGET**

*Motion made by Commissioner Funkhouser to suspend the regular agenda to do the first reading of the 2026 Budget. Motion seconded by Commissioner Haines.*

### **ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**RESOLUTION**

**R-41-25: 2026 FIRE DISTRICT BUDGET RESOLUTION**

Motion made by Commissioner Flinn, seconded by Commissioner Funkhouser to accept the Resolution R-41-25. Motion carried.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**R-42-25: FIRE DISTRICT LEVY CAP REFERENDUM RESOLUTION**

Motion made by Commissioner Flinn, seconded by Commissioner Haines to accept the Resolution R-42-25. Motion carried.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**PRESENTATION OF MINUTES**

Motion made by Commissioner Funkhouser, seconded by Commissioner Flinn to accept the previous month's Meeting Minutes.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**CORRESPONDENCE**

All has been distributed and is on file.

## **TREASURER'S REPORT**

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$3,109,719.38. Payroll account balance was \$75,815.74. Bills attached for approval totaled \$40,394.86. Total amount for approval is \$40,394.86.

Motion made by Commissioner Flinn to accept the Treasurer's Report, and monthly bill list.  
Motion seconded by Commissioner Funkhouser. Motion carried.

## **ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

## **COMMITEE REPORTS**

### **COMMISSIONER BROWN**

No new volunteers

### **COMMISSIONER ROBINSON**

Excused

### **COMMISSIONER FUNKHOUSER**

Defer to the Chief's Report.

Thank whoever is doing all the work in the hallways they look good.

### **COMMISSIONER FLINN**

Nothing

### **COMMISSIONER HAINES**

Defer to the Chief's Report.

## **FIRE CHIEF/ADMINISTRATOR'S REPORT**

Report has been submitted.

Thank the district for supporting the 2026 Budget and adding the new command vehicle.

Last month I reported that response times were bad, but this month they are back on track and where they need to be.

**RESOLUTION**

R-43-25: RESOLUTION to APPOINT FIREFIGHTER CARL LEMMERMAN TO THE BUREAU OF FIRE PREVENTION

Motion made by Commissioner Funkhouser, seconded by Commissioner Flinn to accept the Resolution R-43-25. Motion carried.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

Motion made by Commissioner Funkhouser, seconded by Commissioner Haines to accept the Chiefs Report. Motion carried.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**SOLICITOR REPORT**

Nothing to Report

**RESOLUTIONS**

R-44-25: RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT 6 OF THE TOWNSHIP OF GLOUCESTER AUTHORIZING FUNDING FOR THE PURCHASE OF ONE FIRE COMMAND VEHICLE AN AMOUNT NOT TO EXCEED \$86,000.00

Motion made by Commissioner Flinn, seconded by Commissioner Funkhouser to accept the Resolution R-44-25. Motion carried.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

*Motion made by Commissioner Flinn to enter Closed Session. Motion seconded by Commissioner Funkhouser at 18:49 hours.*

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

**RETURN TO PUBLIC SESSION—19:03 HOURS**

*Motion made by Commissioner Flinn to come out of Closed Session. Motion seconded by Commissioner Haines at 19:03 hours.*

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

During the closed session we discussed one issue of Personnel, which have not been resolved. We also discussed three Policies and Procedures and an Old Business item.

Motion made by Commissioner Flinn, seconded by Commissioner Funkhouser to accept the three new Policies. Motion carried.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

The old business item is the service contract with the Clean Air Company, which we will need a roll call vote to approve.

Motion made by Commissioner Flinn, seconded by Commissioner Funkhouser to accept the service contract with the Clean Air Company. Motion carried.

**ROLL CALL VOTE**

HAINES	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

*Motion by Commissioner Flinn and seconded by Commissioner Funkhouser to adjourn meeting at 19:05 hours. Motion Carried.*