

Board of Fire Commissioners

Gloucester Township Fire District Six
1946 Williamstown Road
Erial, NJ 08081
(856) 435-0700

<i>Chairman</i>	<i>Vice Chairman</i>	<i>Treasurer</i>	<i>Secretary</i>	<i>Commissioner</i>
George L Brown	Brian Robinson	Steven M. Funkhouser	George W. Flinn	Derek Grier

MINUTES FOR REGULAR MEETING **December 12, 2024**

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

CALL TO ORDER

Public meeting call to order at 18:42 hours.

FLAG SALUTE

ROLL CALL

GRIER	PRESENT
ROBINSON	PRESENT
FLINN	PRESENT
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Administrative Clerk Evans

SUSPENSION OF REGULAR AGENDA TO ACCEPT SEAN BROWN'S VOLUNTEER APPLICATION

Motion made by Commissioner Flinn to enter approve Sean as a Volunteer. Motion seconded by Commissioner Robinson.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	ABSTAIN

PRESENTATION OF MINUTES

Motion made by Commissioner Funkhouser, seconded by Commissioner Robinson to accept the previous month's Meeting Minutes.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

CORRESPONDENCE

All has been distributed and is on file.

TREASURER'S REPORT

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$3,475,316.39. Payroll account balance was \$67,368.16. Bills attached for approval totaled \$38,092.78. Total amount for approval is \$38,092.78.

Motion made by Commissioner Flinn to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Robinson. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

COMMITTEE REPORTS

COMMISSIONER BROWN

There will be two new members sworn in at the January 2025 meeting.

SUSPENSION OF REGULAR AGENDA TO DO THE FIRST READING OF THE BUDGET

Motion made by Commissioner Robinson to suspend the regular agenda to do the first reading of the 2025 Budget. Motion seconded by Commissioner Flinn.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

The 2025 Budget will reflect the separation from District 5’s shared services agreement and staffing our building 24/7 on our own. The board has agreed to take the cap and additional funding out of unrestricted fund balance to be able to staff our building on our own. On January 1st of 2025 we will no longer have Fire District 5 responding to certain calls in our district so we will need to supply fire protection to our residents. Our goal in 2025 is to supply staffing 24/7 out of our building. In the budget we have included 2 additional full-time personnel and part-time staff to be able to cover our building staffing 24/7. We also budgeted for 3 additional full-time positions, but we will not be filling those positions at this time. We will still have all our volunteer programs in place and the same fund allocated to the volunteers.

Motion made by Commissioner Robinson to approve the first reading of the 2025 Budget. Motion seconded by Commissioner Flinn.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

COMMISSIONER ROBINSON
Defer to the Chief’s Report.

COMMISSIONER FUNKHOUSER
Defer to the Chief’s Report.

COMMISSIONER FLINN
Nothing to report.

COMMISSIONER GRIER
Defer to the Chief’s Report

FIRE CHIEF/ADMINISTRATOR'S REPORT

Report has been submitted.

I will be requesting a closed session on a few things.

I want to give a special thanks to Captain Craig for keeping us up to date on our Reports.

Firefighter Haire and Lugo have obtained their NJ division of Fire Safety I certification, so they are good to go and will be sworn in at the January 2025 meeting.

One other note on Firefighter Baxley, she had a procedure done and is in the hospital recovering. Our officers have done an excellent job keeping in touch with her and making sure she does not need anything. Please keep her and her family in your prayers through the holidays.

Motion made by Commissioner Robinson, seconded by Commissioner Flinn to accept the Chiefs Report. Motion carried.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

SOLICITOR REPORT

Nothing to report.

OLD BUSINESS-NONE

NEW BUSINESS-NONE

Motion made by Commissioner Grier to enter Closed Session. Motion seconded by Commissioner Flinn at 19:08 hours.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

RETURN TO PUBLIC SESSION—19:49 HOURS

Motion made by Commissioner Funkhouser to come out of Closed Session. Motion seconded by Commissioner Flinn at 19:49 hours.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

During the closed session we discussed three issues. The first issue discussed was the rejection of the District 5 proposal.

Motion made by Commissioner Flinn to reject the District 5 proposal. Motion seconded by Commissioner Robinson.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

The second item, the district has a compliance directive on Military Leave.

Motion made by Commissioner Flinn to accept the directive on military leave. Motion seconded by Commissioner Grier.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	N/A
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

The third item discussed was starting the hiring process to get the new staff for 2025.

Motion made by Commissioner Robinson for the Administrator to start the hiring process. Motion seconded by Commissioner Flinn.

ROLL CALL VOTE

GRIER	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA

BROWN

YEA

PUBLIC COMMENT

Will the military leave be retroactive? That will need to be discussed with the chief and the commissioner of personnel.

Motion by Commissioner Robinson and seconded by Commissioner Flinn to adjourn meeting at 19:52 hours. Motion Carried.