

Board of Fire Commissioners

Gloucester Township Fire District Six
1946 Williamstown Road
Erial, NJ 08081
(856) 435-0700

<i>Chairman</i>	<i>Vice Chairman</i>	<i>Treasurer</i>	<i>Secretary</i>	<i>Commissioner</i>
George L Brown	Brian Robinson	Steven M. Funkhouser	George W. Flinn	James Haines

MINUTES FOR REGULAR MEETING

August 21, 2025

In accordance with the New Jersey Sunshine Law, section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, this meeting is open to the public. The public portion will follow the regular business of the Board. Notice of this meeting was posted on the Fire District bulletin board designed for that purpose.

CALL TO ORDER

Public meeting call to order at 18:30 hours.

FLAG SALUTE

ROLL CALL

HAINES	PRESENT
ROBINSON	PRESENT
FLINN	PRESENT
FUNKHOUSER	PRESENT
BROWN	PRESENT

Also present: Chief Brown, Administrative Clerk Evans

PRESENTATION OF MINUTES

Motion made by Commissioner Flinn, seconded by Commissioner Robinson to accept the previous month's Meeting Minutes.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

CORRESPONDENCE

All has been distributed and is on file.

TREASURER'S REPORT

Commissioner Funkhouser read the Treasurer's Report into the record; the opening balance in the general account was \$2,674,169.75. Payroll account balance was \$41,688.82. Bills attached for approval totaled \$121,047.44. Total amount for approval is \$121,047.44.

Motion made by Commissioner Haines to accept the Treasurer's Report, and monthly bill list. Motion seconded by Commissioner Flinn. Motion carried.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

COMMITTEE REPORTS

COMMISSIONER BROWN

Legal Liaison – Appointment of the solicitor and communication with the Law Firm that Mr. Saginario worked for. Carmen was well versed in manners of Labor Law he also had a background of representing a variety of clients within government entities. At this time the firm does not have one person that can do both, however Ralph Smith, 3rd has agreed to represent us in our labor legal matters, and they will have someone else from the firm that could attend our meetings and handle the other legal matters that we have. Our agreement is between the District and the Firm, so we are within our rights to stay with the Capehart Scatchard Attorneys at Law.

Motion made by Commissioner Flinn, seconded by Commissioner Robinson to stay with Capehart Scatchard Attorneys at Law. Motion carried.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

COMMISSIONER ROBINSON

Nothing to report. I am asking to go into closed for a matter or two. Also, I want to comment that National Night Out was outstanding. Thanks to everyone that made that happen.

COMMISSIONER FUNKHOUSER

Defer to the Chief's Report.

COMMISSIONER FLINN

Nothing to report.

COMMISSIONER HAINES

Defer to the Chief's Report.

FIRE CHIEF/ADMINISTRATOR'S REPORT

Report has been submitted.

New Purchasing Cards are in and are being given to the individuals that need them.

A couple versions of the 2026 Budget are in my possession for everyone to review. I will meet with each commissioner to discuss their items and present the different versions of the budget. We have some big decisions to make on how we will proceed.

Response times are improving. A few of the last calls we had, Squad 86 were the first crew on site.

Fire Prevention will be done here this year. If the Board is okay with it I will work with Fire Marshall to pick a date for the event.

In station security items - Cameras should be installed by the end of next week.

Motion made by Commissioner Funkhouser, seconded by Commissioner Flinn to accept the Chiefs Report. Motion carried.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

SOLICITOR REPORT

Excused

RESOLUTIONS

R-26-25: RESOLUTION APPROVING NEW VOLUNTEER MEMBER

Motion made by Commissioner Flinn, seconded by Commissioner Robinson to accept the Resolution R-26-25. Motion carried.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

R-27-25: RESOLUTION APPROVING PART TIME EMPLOYEES

Motion made by Commissioner Flinn, seconded by Commissioner Robinson to accept the Resolution R-27-25. Motion carried.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Fire Marshall Gordon updated the Board on the progress of the Business inspections.

Motion made by Commissioner Flinn to enter Closed Session. Motion seconded by Commissioner Funkhouser at 18:49 hours.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

RETURN TO PUBLIC SESSION—19:10 HOURS

Motion made by Commissioner Robinson to come out of Closed Session. Motion seconded by Commissioner Flinn at 19:10 hours.

ROLL CALL VOTE

HAINES	YEA
ROBINSON	YEA
FLINN	YEA
FUNKHOUSER	YEA
BROWN	YEA

During the closed session we discussed some issues of Personnel and no decisions have been made.

Motion by Commissioner Flinn and seconded by Commissioner Robinson to adjourn meeting at 19:10 hours. Motion Carried.