



Gloucester Township Fire District No. 6

BUREAU OF FIRE PREVENTION

1946 Williamstown-Erial Road • Sicklerville, NJ 08081

Phone: 856-435-0700 • Fax: 856-435-4274

AFFIDAVIT / CERTIFICATION

Application for Certificate of Smoke Alarm, Carbon Monoxide Alarm,
and Portable Fire Extinguisher Compliance (CSACMAPFEC)

SUBMISSION & PAYMENT NOTICE

How to Submit: This affidavit may be emailed to Inspections@gtfd6.com or dropped off at the District Office (1946 Williamstown-Erial Road, Sicklerville, NJ 08081). If a staff member is unavailable to assist, the completed affidavit may be left in the mailbox.

Payment Required: Certifications will **not** be issued until payment is received. Payment is accepted by **cash or check only** at this time (make checks payable to GTFD6).

Processing Schedule: Affidavits and certifications are processed **once per week** at this time. Please plan accordingly when scheduling closings or changes of occupancy. RENTAL properties with a change in tenant will be inspected IN PERSON.

Pursuant to N.J.A.C. 5:70-2.3(b), the enforcing agency may accept, in lieu of inspection, a certification that smoke alarms, carbon monoxide alarms, and portable fire extinguishers (as applicable) have been installed and tested in accordance with N.J.A.C. 5:70-4.19. This form constitutes that certification when completed and accepted by the Bureau.

PROPERTY INFORMATION (Location to be Certified)

Street Address:	Municipality / County: Gloucester Twp / Camden
Are there Solar Panels on the property? _____	☐ Sale of Property ☐ Change of Tenant (Rental)
☐ Single-Family ☐ Two-Family ☐ Townhouse / Attached	Stories: _____ ☐ With Basement ☐ Without Basement

OWNER / APPLICANT INFORMATION

Owner / Authorized Agent Name:	Phone:
Email:	Closing / Change of Occupancy Date:
Mailing Address (if different from property): _____	

COMPLIANCE CERTIFICATION — ALL BOXES MUST BE CHECKED

I hereby certify that an inspection of the dwelling has been conducted by the owner or an authorized representative of the owner and that the following requirements of N.J.A.C. 5:70-4.19 have been met:

- ☐ Smoke alarm(s) installed on each level of the dwelling, including basements (excluding unfinished attics and crawl spaces), located and maintained in accordance with NFPA 72. Basement alarm is at ceiling level near the bottom of the stairwell (not between joists).
- ☐ Smoke alarm and carbon monoxide alarm installed outside each separate sleeping area and within ten (10) feet of ALL bedroom doors.
- ☐ All smoke alarms are listed in accordance with ANSI/UL 217 and are in working order. Battery-powered units are 10-year sealed battery type. A/C-powered (hardwired) units installed as original construction are maintained and shall NOT be replaced with battery-only units; units more than 10 years old must be replaced.
- ☐ Carbon monoxide alarm(s) listed in accordance with UL 2034 are installed in the immediate vicinity of sleeping area(s) per NFPA 720 (required where fuel-burning appliances or an attached garage exist). All CO alarms are in working order. Plug-in, battery, or hardwired units are acceptable.
- ☐ House numbers are numerical characters, contrasting color from the house, at least 4" high, permanently affixed to the house & visible from the street. Light post or mailbox numbers are NOT acceptable.
- ☐ I have read and understand the supplemental installation guidelines attached to this form.

AFFIRMATION AND SIGNATURE

I do hereby certify that the above statements made by me are true. I am aware that if any of the above statements made by me are willfully false, I am subject to punishment including fines. I understand that a Certificate issued pursuant to this application is valid for six (6) months from the date of issue and is non-transferable. If the change of occupancy does not occur within that period, a new application and fee are required.

Signature of Owner / Authorized Agent: _____ Date: _____

Print Name: _____ Title / Relationship: _____



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FEE SCHEDULE (make check payable to GTFD6)

Applications received 10 or more business days prior to settlement	\$35.00
Applications received 4–9 business days prior to settlement	\$70.00
Applications received fewer than 4 business days prior to settlement	\$125.00

FOR OFFICE USE ONLY

Date Received:	Fee / Check #:	Certificate #:	Issued / Exp:
Reviewer / Inspector:		Receipt Number & Notes:	



SUPPLEMENTAL INSTALLATION GUIDELINES

Residential Smoke Alarms & Carbon Monoxide Alarms — Gloucester Township Fire District No. 6

These guidelines summarize requirements of N.J.A.C. 5:70-4.19, NFPA 72, and NFPA 720. Always follow the manufacturer's instructions for the specific device. When manufacturer instructions conflict with code minimums, the more restrictive requirement applies.

1. SMOKE ALARMS — WHERE TO INSTALL

Required locations (minimum):

- On every level of the dwelling, including the basement (exclude unfinished attics and crawl spaces).
- Outside each separate sleeping area, in the immediate vicinity of the bedrooms, and within ten (10) feet of every bedroom door.
- If bedrooms are on different levels or in separated wings/hallways, additional alarms are required so each sleeping area is covered within 10 feet.
- Basement: place the alarm on the ceiling near the bottom of the stairwell (not between joists).

Ceiling vs. wall mounting:

- Ceiling is preferred. Mount as close to the center of the room or hallway as possible.
- If wall-mounted, the top of the alarm must be within 12 inches of the ceiling.
- Keep at least 4 inches from any side wall when ceiling-mounted (avoid "dead air" corners).
- On peaked or A-frame ceilings, mount on the slope 4–12 inches down from the peak (never at the absolute peak).

Where NOT to locate smoke alarms:

- Within 10 feet across from a stationary cooking appliance (or use a photoelectric unit with silence feature between 10–20 feet).
- Within 36 inches of a bathroom door containing a tub or shower (steam).
- Within 36 inches of HVAC supply registers or in the direct path of forced-air flow; near furnaces or forced-air ducts.
- In unfinished attics, crawl spaces, garages, or areas subject to temperatures below 40°F or above 100°F.
- Close to ceiling fans or in the "dead air" space where the ceiling meets the wall.

Type and age requirements:

- Ten-year sealed battery-powered single-station smoke alarms listed to ANSI/UL 217 are required where battery units are used (effective January 1, 2019).
- A/C-powered (hardwired) single- or multiple-station alarms installed as part of original construction or a permitted rehabilitation project shall NOT be replaced with battery-only units and must be maintained in working order. Units more than 10 years old must be replaced.
- Interconnection is not required for the CSACMAPFEC minimum, but may be required by the construction code based on year of construction.
- Mount with screws only. Tape, Velcro, nails, or hanging from picture hooks is not acceptable.

2. CARBON MONOXIDE ALARMS — WHERE TO INSTALL

Required when the dwelling contains any fuel-burning appliance (gas, oil, wood, coal, propane) or has an attached garage. Not required in all-electric dwellings with no attached garage.

- Install single-station CO alarms in the immediate vicinity of every sleeping area (hallway outside bedrooms) and within ten (10) feet of ALL bedroom doors.
- If sleeping areas are separated, multiple CO alarms are required so each group is covered.
- Follow manufacturer height recommendations. Plug-in, battery-operated, or hardwired units listed to UL 2034 and installed per NFPA 720 are acceptable.
- Combination smoke/CO units are acceptable and must satisfy the placement rules for both smoke and CO.
- Replace CO alarms according to manufacturer expiration (commonly 5–7 years for stand-alone units; combination units often follow the 10-year smoke life).

3. HOUSE NUMBERS

- Numbers must be numerical characters (not script or Roman numerals).
- Different color from the house (or background).
- At least 4 inches high.
- Permanently attached to the house and visible from the street.
- Light post or mailbox numbers are NOT acceptable.



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TYPICAL PLACEMENT EXAMPLES & REMINDERS

Single-story dwelling with one sleeping area:

- One smoke alarm in the hallway outside the bedrooms (within 10 ft of bedroom doors).
- Additional smoke alarm on the main living level if the layout requires level coverage beyond the hallway unit.
- One CO alarm in the hallway outside the bedrooms (within 10 ft).

Single-story dwelling with two separated sleeping areas:

- Smoke alarm outside each sleeping area (two hallway units).
- CO alarm(s) covering each sleeping area within 10 ft.

Multi-level dwelling (basement + two floors):

- Basement: smoke alarm on the ceiling near the base of the stairs to the first floor.
- First floor: smoke alarm in the hallway outside any bedrooms; additional unit near stairs if needed for level coverage.
- Second floor: smoke alarm in the hallway outside bedrooms (within 10 ft of doors).
- CO alarms: one (or more) covering every sleeping area within 10 ft of bedroom doors.

IMPORTANT REMINDERS

1. Test every alarm monthly and after any power outage or battery replacement. Press the test button until the alarm sounds.
2. Replace any smoke alarm that is more than 10 years old (check the manufacture date on the back or side of the unit).
3. Never paint over or cover an alarm. Dust the exterior gently with a vacuum brush attachment.
4. If the dwelling has a monitored low-voltage fire alarm system, a report from a New Jersey-licensed alarm contractor confirming the system is operational (including under backup power) is typically required in addition to this affidavit.
5. House numbers must be at least 4 inches high, different color from the house, permanently attached to the house, and visible from the street. Light post or mailbox numbers are not acceptable.
6. A Certificate issued according to this process is valid for six (6) months from the date of issue and is non-transferable.
7. Failure to obtain the required certificate prior to sale, lease, or change of occupancy may result in penalties under the Uniform Fire Code.

REFERENCES

- N.J.A.C. 5:70-2.3 — Certificate of smoke alarm, carbon monoxide alarm, and portable fire extinguisher compliance
- N.J.A.C. 5:70-4.19 — Smoke alarms for one- and two-family dwellings; carbon monoxide alarms; and portable fire extinguishers
- NFPA 72 — National Fire Alarm and Signaling Code • NFPA 720 — Carbon Monoxide Detection and Warning Equipment
- ANSI/UL 217 — Smoke Alarms • UL 2034 — Single and Multiple Station Carbon Monoxide Alarms

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